



Credit Information Application

Phone: 800-582-8828

Fax: 800-825-6691

General Information

Company Name _____

Billing Address _____

Shipping Address _____

Contact Person _____

Phone _____

Fax _____

E-mail Address _____

Company Information

Federal ID # _____

State Tax Exempt # _____

Taxation Information (Circle One) Taxable Non-Taxable

*To establish your new Lampline account we must have a W-9 on file for all Non-Taxable Accounts. Please attach a copy with this form.

State of Incorporation ____ Is Your Business (Circle One) Partnership Ind. Ownership Corp

Credit References

Company _____

Contact _____

Address _____

Phone _____

Fax _____

Company _____

Contact _____

Address _____

Phone _____

Fax _____

Company _____

Contact _____

Address _____

Phone _____

Fax _____

I/We understand and agree that any unpaid balance after thirty (30) days will be subject to 1.5% service charge per month. In the event of default to pay all costs incurred through outside collection services or attorney fees are to be paid by debtor.

Signed _____ Title _____ Date _____

***Form must be filled out in its entirety before a credit account will be initiated. Please Print or Type
Please return all pages by Fax to 800-825-6691 Attn: New Accounts**



Terms and Conditions

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TERMS AND CONDITIONS

TERMS

To establish open account status with Lampline Lighting, a credit application must be completed in its entirety and approved by our credit department. Terms are Net 30 days from the invoice date for all open accounts. Past due invoices are subject to a 1.5% late fee per month. Accounts that fail to pay within terms may be placed on hold. There is a \$30.00 fee for all returned checks.

MINIMUM ORDER REQUIREMENTS

There is no minimum dollar requirement to place an order.
There is no minimum quantity requirement, unless otherwise noted.

SHIPPING

SAME DAY SHIPPING on Orders Placed Before 3 CST Monday - Friday.

SPECIAL ORDER MERCHANDISE

Special order items may be subject to quantity restrictions and may be deemed non-cancelable and or non-returnable.

RETURNS

All claims must be made within 10 days from the date of delivery. All returns must be authorized and must be accompanied by a valid Return Merchandise Authorization (RMA) number. RMA numbers are valid for 15 business days. Products must be returned within this time frame to receive credit. All returns are subject to a minimum restocking charge of 25%. No Returns will be accepted after 60 days.

DEFECTIVE PRODUCT

Any product found to be defective due to manufacturer defect may be returned with a valid Return Merchandise Authorization (RMA) number for full refund or replacement. Lampline Lighting reserves the right to inspect any product deemed to be defective. In no instance will Lampline Lighting be responsible for any additional loss or expense incurred by the purchaser or their customer due to products found to be defective.

PRICING INFORMATION

ALL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE

ORDERING INFORMATION

Customer service hours are Monday - Friday 8:00 am - 5:00 pm CST (800-582-8828). Orders can be placed 24 hours a day by toll free fax (800-825-6691) or email (sales@lampline.com).

I have read and understand these terms as listed.

Signed _____ Title _____ Date _____



Damaged Freight Policy

Phone: 800-582-8828

Fax: 800-825-6691

DAMAGED FREIGHT POLICY

REPORTING DAMAGE

All damage claims must be reported to Lampline Lighting within 5 days after the date of delivery. It is the customers responsibility to request a Return Merchandise Authorization (RMA) number that must be included with the return of damaged merchandise. All damaged merchandise not reported within the specified time period will be the responsibility of the customer.

KEEP THE SHIPPING BOX

It is the customers responsibility to keep all damaged merchandise with its original packaging (for inspection if deemed necessary by the courier) until the claim has been fully processed.

DAMAGE INSPECTION

Lampline Lighting reserves the right to require all or some of the damaged product to be returned to the original shipping point. All returned merchandise must have a valid Return Merchandise Authorization (RMA) number. The RMA number must be clearly displayed on the outside of the returned package.

CLAIMS

Lampline Lighting will file claims on shipments with freight terms classified as "pre-pay and add" shipped via UPS, FedEx, and FedEx Ground. All freight claims on shipments with freight terms classified as "Freight Collect", "3rd Party Billing", and "Consignee" will be the responsibility of the customer.

The customer will be responsible for all damage claims on any shipments that are made via USPS. Lampline Lighting will be available to assist the customer with any necessary documentation to process this claim.

The customer will be responsible for all damage claims on any shipment that is made via a common carrier trucking company. The customer is responsible for inspecting the shipment and noting on the bill of lading, any visible or hidden damage. Lampline Lighting will be available to assist the customer with any necessary documentation to process this claim.

RETURNS

All claims must be made within 10 days from the date of delivery. All returns must be authorized and must be accompanied by a valid Return Merchandise Authorization (RMA) number. RMA numbers are valid for 15 business days. Products must be returned within this time frame to receive credit. All returns are subject to a minimum restocking charge of 25%. No Returns will be accepted after 60 days.

DAMAGES NOT COVERED

The customer assumes all responsibility for freight damage on the following lamp types:

- Fluorescent (or) Germicidal lamps over 3 feet (36") in length
- U-Bend lamps that have a total length of 3 feet (36") in length
- T2 and T5 linear Fluorescent lamps

I have read and understand these terms as listed.

Signed _____ Title _____ Date _____